To

All Principal Chief Commissioners/
Principal Directors General/ Chief Commissioners /
Directors General under the
Central Board of Indirect Taxes and Customs.

Subject: Filling up the posts of Competent Authority and Administrator (Group ‘A’ Gazetted) in the Office of Competent Authority & Administrator, Chennai – reg.

Sir / Madam

Competent Authority Cell, vide their O.M.F. No. A-12026/5/2020-CA Cell dated 18.06.2020, has invited nomination for the posts of Competent Authority & Administrator in the offices of the Competent Authority & Administrator, Chennai [Smugglers and Foreign Exchange Manipulators (Forfeiture of Property) Act, 1976 and Narcotic Drugs and Psychotropic Substances Act, 1985], under the Department of Revenue (Hqrs. Division) (copy enclosed).

2. It is requested that the above post may kindly be circulated amongst the eligible officers under your charge and duly filled in applications of willing officers may be sent through proper channel to the Board latest by 31.07.2020, after verifying the particulars furnished by the applicants.

3. It may please be noted that applications received without authentication and not through proper channel will not be entertained.

Encl: As above

Yours faithfully,

(Kunwar Balwant Rao)
Under Secretary to the Govt. of India
Tel No.2309 5520

Copy to:

(i) The Website Manager, Directorate of Systems, New Delhi with the request to put the above circular in the department’s Website.

(ii) ADG (HRM-II), DGHHRD, New Delhi with the request to put the above circular on DGHHRD’s Website.
OFFICE MEMORANDUM

Subject:- Filling up the posts of Competent Authority and Administrator (Group ‘A’ Gazetted) in the Office of Competent Authority & Administrator, Chennai – Reg

It is proposed to fill up the vacancy of Competent Authority & Administrator in the Office of the Competent Authority & Administrator, Chennai [Smugglers and Foreign Exchange Manipulators (Forfeiture of Property) Act, 1976 and Narcotic Drugs and Psychotropic Substances Act, 1985], under the Department of Revenue (Hqrs. Division) on the following terms and conditions:

Name of the Post : Competent Authority & Administrator (Group ‘A’ Gazetted)

Scale of Pay (Level in the Pay Matrix) : Level 14 (Rs.144200-218200)

Eligibility : Commissioner of Customs or Commissioner of Central Excise or Commissioner of Income Tax or any other officer not below the rank of Joint Secretary to the Government of India.

Tenure : 5 years

2. It is requested that the vacancy may be circulated among field formations and the applications in the prescribed Performa (enclosed) along with cadre clearance, vigilance clearance, history of postings, integrity certificate and major/minor penalty certificate for the past 10 years, agreed list status if any and attested copies of ACR dossiers for the last 5 years, may be forwarded to the undersigned by 17.08.2020.

3. Applications in the prescribed pro-forma of only those officers who are eligible and willing and whose services can be spared immediately on their selection may be forwarded to this Department on or before 17.08.2020. Advance copy of the applications shall not be entertained. The selected officers shall not be allowed to withdraw his/her application.
4. The vacancy may be given wide publicity and a copy of the same may be hosted on the website of your organization also. This may kindly be accorded priority.

Encl: As above.

(S. Bhowmick)
Under Secretary to the Govt. of India
Tel. No. 23095369

1. JS(Admn.), CBEC, Department of Revenue.
2. JS(Admn.), CBDT, Department of Revenue.
3. Director General, DGIT(HRD), New Delhi.
4. All Ministries/Departments.

Copy to:

(i) Additional Secretary (Revenue)/Joint Secretary (Revenue)/Director (Hqrs./Admn.)
(ii) Competent Authorities, Delhi/Kolkata/Mumbai and Chennai, with the request to host this O.M. on their website.
(iii) Narcotics Control Bureau, West Block No.1, Wing No.5, 1st & 2nd Floor, Sector-I, R.K.Puram, New Delhi-1100066.
(iv) Enforcement Directorate, 6th Floor, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
(v) US(Ad-II), CBEC and US(Ad.VI), CBDT with the request to circulate the vacancy amongst field formation and host this O.M. on their website and forward the applications of eligible candidates to CA Cell along with necessary documents.
(vi) Director (NIC)/Computer Section for hosting this O.M. on the website of Department of Revenue.
(vii) Webmaster, CBIC, Directorate of Systems, New Delhi for hosting this O.M. on the website of CBIC.
(viii) Webmaster, CBDT, Room No. 7008, Aayakar Bhawan, Vaishali, Ghaziabad. U.P. for hosting this O.M. on the website of CBDT.
BIO-DATA

Application for the post of Competent Authority & Administrator, Chennai

1. Name of the Applicant:

2. Date of Birth:

3. Date of Retirement:

4. Educational Qualification:

5. Present Post held, date from which held and the scale of Pay therein:

6. Experience in the subject field:

7. Brief service particulars:

8. Nature of duties performed in brief:

9. History of Posting:

10. Whether belongs to SC/ST:

11. Remarks/Any other information:

Signature of the applicant with date Tel/Fax No.

Certificate by Parent Office:

The information furnished by the candidate has been verified from the records and is found correct.

Signature
With rubber stamp