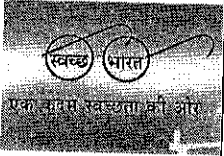
	<p>राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी ज़ोनल परिसर, हैदराबाद</p> <p>१ फ्लोर, कृष्ण ब्लॉक, डॉ. एम सी र एच र डी आई, रोड नंबर. २५, जूबली हिल्स, हैदराबाद - ५०० ०३३</p> <p>NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES &amp; NARCOTICS, ZONAL CAMPUS HYDERABAD 1<sup>ST</sup> FLOOR, KRISHNA BLOCK, DR.MCRHRDI ROAD NO.25, JUBILEE HILLS HYDERABAD - 500 033 Phone: 040-29885310 to 13 / Fax: 040-29885314 E-Mail: <a href="mailto:adg.nacin-hyd@gov.in">adg.nacin-hyd@gov.in</a> / <a href="mailto:nacenyhd1@gmail.com">nacenyhd1@gmail.com</a></p>	
---	---	---

C.No. VI/09/01/NACIN/ZC/2020

Dt. 31.07.2020

**CIRCULAR.**

To

The Principal Chief Commissioners / Chief Commissioners of Central Tax (All)  
The Principal Chief Commissioners / Chief Commissioners of Customs (All)  
The Principal Chief Commissioners / Chief Commissioners of Central Tax and Customs (All)  
The Principal Director General / Director General of Directorates (All)

Sir/Madam,

Sub:- Preparation of panel for selection for the posts of Administrative Officer /Inspector/ Private Secretary /Stenographer Grade-II/Head Hawaldar/Hawaldar on deputation – Calling for willingness – Reg.

\*\*\*\*\*

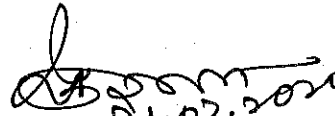
Applications are invited from willing officers to fill up the following vacancies in the Zonal Campus, NACIN, Hyderabad on deputation basis for a period of 3 (three) years.

Sl. No.	Name of the post	Pay Band with level No. (As per 7 <sup>th</sup> CPC)	Grade Pay	No. of posts
1	Administrative Officer	9300-34800 / Level 7	Rs.4600/-	1
2	Inspector	9300-34800 / Level 7	Rs.4600/-	1
3	Private Secretary	9300-34800 / Level 7	Rs.4600/-	1
4	Steno ( Grade-II)	5200-20200 / Level 4	Rs.2400/-	1
5	Head Hawaldar / Hawaldar	5200-20200 / Level 1 & 2	Rs. 1800/- Rs.1900/-	1

2. The officers selected for deputation against the above posts will be entitled for Deputation Allowance while working in this Directorate in terms of DOP&T's O.M.No. 2/11/2017-Estt (Pay-II), dated 24.11.2017.

Contd. ....

3. It is requested that this Circular may please be brought to the notice of all the officers in the formations under your jurisdiction and the applications of willing officers obtained in the Proforma enclosed to this letter may be forwarded to this office along with the following particulars.
- i. Duly certified copies of ACR/APAR grading for the last five years
  - ii. History of postings right from the joining in the Department.
  - iii. Certificate of vigilance clearance
  - iv. It may also be certified that no vigilance/non-vigilance cases are pending or being contemplated in respect of the officer as per the entries made in the Service Book.
  - v. No objection certificate to relieve the officer in the event of his/her selection from the cadre controlling authority.
4. It may be made clear to the willing officers that option once exercised will be final and in the event of selection, they will not be allowed to withdraw the same and they are expected to serve NACIN, Hyderabad till expiry of the full tenure of 3 (three) years.
5. In case, while working in this Directorate, if the conduct and / or work performance of the officer is not found satisfactory, the officer shall be liable to be repatriated to the parent Commissionerate/Directorate without assigning any reasons.
6. The applications received after the closing date would not be eligible for being considered.
7. The Circular may please be widely circulated among all officers and the applications of the willing officers in the Proforma along with the other details as mentioned above, may be forwarded to this office on or before 30.09.2020.
8. The willing officer may send advance copy of his/her application to the Additional Director General, NACIN, Hyderabad but his/her application would be considered only on receipt of his/her duly forwarded application from the Cadre Controlling Authority on or before the last date.

  
31.07.2020

(R.K.RAMAN)

**Additional Director General**

Copy to:

1. The Director General, NACIN, Faridabad for kind information please.
2. The Webmaster, CBIC website / NACIN, Faridabad with a request to upload and give wide publicity through their respective website.

## PROFORMA

1. Name of the officer :
2. Date of Birth :
3. Education Qualification :
4. Date of joining in the department :
5. Date of joining in the present cadre :
6. Present place of posting :
7. Date from which working in the present posting :
8. Scale of pay :
9. Deputation applied for the post of :

(Candidates who apply for the post can not withdraw their candidature subsequently)

Date:

Signature of the willing officer.

The above particulars have been verified with the Service Book of the officer and found correct.

Date:

Signature of the controlling officer.